
BIBINKUMAR C

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Present Address:

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Permanent Address:

Pottayil Puthen Veedu,
Kizhakke Pannimala,
Koothali Post, Trivandrum-
695505

PROFESSIONAL SUMMARY

Finance Executive with 3+yers of experience in Accounts receivable, Accounts Payable, Handling petty cash, General Ledger accounting, Commercials and Taxation, Financial Accounting Service, Seeking a promising position that offers both a challenge and a good opportunity for growth and to upgrade skills to serve the company better.

PROFESSIONAL EXPERIENCE

Audit and Finance Executive - Centre for Finance & Taxation Management, Trivandrum (CA Firm) (2020 – Present)

- Preparing financial Statements such as Profit & Loss A/C Trial Balance, Balance Sheet, Cash Flow and Funds statements, managing complete accounting cycle including opening posting entries and closing of accounts and preparation of various accounting reports.
- Assisted clients for the impending introduction of Goods & Services Tax (GST) Advising on various issues related Goods & Service Tax (GST), Handling GST assignment to help client in smooth transition from erstwhile tax regime.
- Accounting, Auditing, Taxation
- Internal Auditing
- Preparing Profit and Loss A/c BS.

Statutory Calculations and Filings

- Monthly GSTR Filing
- Monthly EPF AND ESI Filing
- Monthly TDS E-Payment and Quarterly Filing
- ITR Preparation and Filing

Executive – Operations in Aegis Ltd, Techno park Campus, Trivandrum (1 year 7 months)

Personal Information:**DOB** : 24/10/1993**Gender** : Male**Nationality** : Indian**Marital Status:** Single**Language Proficiency:**

English

Malayalam

TECHNICAL SUMMARY

- Tally.ERP 9, Tally Prime
- MS Office Suite
- Internet & E-mail applications

ACADEMIC CREDENTIALS

Course	University	Year of Passing	Percentage
MCOM (General)	Annamalai University	2019	61.40
BCOM (Co-operation)	University of Kerala	2015	44.87
PLUS TWO (Science)	Kerala Board of Higher Secondary Examination	2011	57.33
SSLC	Kerala Board of SSLC Examination	2009	67.00

DECLARATION

I hereby declare that the details furnished above are true to the best of my knowledge and belief.

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