

Resume



LINISH ANAND . S

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Permanent Address :

Manalkunnu House ,
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Kerala - 695121

Personal profile :

Sex : Male

Nationality : Indian

Marital Status : Married

Father's Name :Sadanandan

Objective

Aim to be an associate with a progressive organization that gives me scope to update my knowledge and skills in accordance with the latest trends and be part of a team that dynamically works towards growth of organization and gains satisfaction thereof.

Academic Qualification

B.sc Psychology

2004 – 2007 *Annamalai University*

Pre - degree

1996 - 1998 *V . T . M. NSS College ,
Dhanuvachapuram ,
Thiruvananthapuram .*

Computer Knowledge

- **Soft wares** : Auto-Cad 2008.
: MS Office
: PRO-E / CAM
: Master CAM
: Diploma in Computerized Financial Accounting (Doing)

Technical Qualifications

Tool And Die Engineering (*Press Tools, Jigs & Fixtures*)

Govt : Industrial Training Institute ,Thiruvananthapuram.

- **CNC Programming & Operation including-
PRO- E / CAM, Master CAM**
PSG College Of Technology , Coimbatore.
- **Auto-cad 2008**
Cadd Centre , Coimbatore.

Languages Known :

- ☐ Malayalam
- English.
- Tamil
- Hindi.

Interest and Hobbies :

- Listening Music.

Competencies :

- Honest & Sincere.
- Good listener.
- Hard worker..
- Adaptation .
- Team facilitator.
- Efficient planning.
- Excellent time management for completion of work.

Date :

Place : Trivandrum

Training Details

- Company name : ***M/S . Maruti Udyog Ltd***

Gurgaon , Haryana.

Designation : **Trainee**

Duration : **Jan 2002 – Jan 2003**

Job Responsibility

- Worked as CNC Operator in CAM SHAFT line, Cylindrical Head and Cylindrical Block lines.
- Worked in Tool Room.
- Worked in Press Shop.

Experience Details

Company Name : ***M/S. NCS AUTOCARS PRIVATE LIMITED (NCS- KIA)***

NH-66, Bypass Road, Venpalavattom, Trivandrum

* Designation : **Assistant Manager – Administration**
(also doing HR duties for past 3 months)

* Duration : **11. 01. 2023 – Till Date**

Experience Details

Company name : ***M/S. AMBROSIA GROUP***

Bakery Jn, Trivandrum

* Designation : **Manager - Administration / Maintenance**

* Duration : **01. 02. 2021 – 31.12.2022**

Experience Details

**Company name : M/S. ENVIRO PROJECTS & RAKS MEDIA CONCEPTS
PVT LTD**

Attukal , Manacaud PO, Trivandrum

- * Designation : **Administration Manager**
- * Duration : **15. 08. 2018 – 27.01.2021**

Job Responsibility

- Coordinating meeting and preparing conference room for meeting
- Completes operational requirements by scheduling and assigning administrative projects and expediting work results
- Communicating effectively with team members as well as keeping them active in decision-making.
- Purchasing of office supplies/ equipment's
- Preparation of regularly scheduled reports
- Develop and maintain a filing system

Experience Details

Company name : M/S. Safeguard Lightings India P Ltd

Thycaud, Trivandrum

- * Designation : **Project Co Ordinator**
- Duration : **06. 12. 2014 – 31.07.2018**

Job Responsibility

- * Enhance Client relationships service, follow-up and successful project completion.
- * Communicating effectively with field team members as well as keeping them active in decision-making.
- * Preparing and making presentations to clients as requested for projects in progress.
Attending and participating in meetings with the client

MY SUCCESSFUL PROJECTS

- * 30Kwp Solar power plant at Department of Ports Head Office,
- * 6Kwp Solar power plant at vizhinjam port office, Trivandrum
- * 3 Kwp Solar power plant at PWD Head office Trivandrum
- * 1100 no's solar streetlight projects of ANERT
- * Solar LED Highmast Light projects of Kerala State Coastal Area Development Corporation
- * Solar streetlight projects of KMML
- * Solar streetlight projects of Sainik School, Trivandrum
- * Solar streetlight projects of RBI Trivandrum
- * Solar streetlight projects of NCESS Trivandrum

Experience Details

Company name : M/S . Soltech Equipments p ltd (ISO 9001 – 2008)

*Business Associate Of CANADIAN SOLAR Inc
T- Nagar, Chennai - 600017 ,*

- * Designation : **Admin Executive (Projects)**
- * Duration : **04. 04. 2011 – 29.11.2014**

Job Responsibility

- * Enhance Client relationships service, follow-up and successful project completion.
- * Communicating effectively with field team members as well as keeping them active in decision-making.
- * Preparing and making presentations to clients as requested for projects in progress.
- * Attending and participating in meetings with the client.

MY SUCCESSFUL PROJECTS

- * 200 Kwp solar power plant at Madras Hard Tools P Ltd , Chennai
- * 50 KWP Power Generating Plant at Copral Insulated Conductors Pvt Ltd, Hosur, TN.
- * 20 KWP Power Generating Plant at Sree Shankara Education Trust, Chennai.
- * 10KWP Power Generation Plant in GALADA Business Centre ,Chennai
- * 8KWP Power Generating Plant at St.Annes school for Differently Abled, Namakkal, TN.
- * 3000 *lit* Hot Water Generation Plant at GRT Grant Hotels & Resorts, Chennai.

Experience Details

- * **Company name : M/S . Coimbatore Forgings (p) ltd**
(A subsidiary Of *Mahindra CIE- A Mahindra Group*)
Ganesh Nagar, Malumichampatti, Coimbatore.

- * Designation : **Production Supervisor**

Duration : **01. 10. 2008 – 31. 03. 2011**

Job Responsibility

- * Production Planning
- * Daily production schedule
- Check production output according to specifications
- Submit reports on performance and progress

Experience Details

- * Company name : *M/S. Classic India Automation*
Ganesh Nagar, Malumichampat, Coimbatore.

Designation : **CNC Programmer & QC Inspector**

Duration : **10. 04. 2003 – 30. 09. 2008**

Job Responsibility

- * Quality Control Inspection
- * Line Inspection
- * In process inspection Report Maintaining
- * CNC Programming and Operations.
- * Daily Production Schedule

Declaration

I here by endorse that particulars of Information and facts given above is True to the best of my Knowledge and Belief.

Signature

(LINISH ANAND. S)