

NISHITHA K.J.

Teacher

Phone No: +919633392761, +918086134111

Email : nishithakj2016@gmail.com

CAREER OBJECTIVE

I was awestruck by the amazing power of Malayalam right from my school days and decided to choose the teaching profession to share my knowledge with others. I would like to have the opportunity to work as a Malayalam teacher with your esteemed school and help increase student learning, and assist the administration of the school.

SUMMARY OF SKILLS

- Experience of teaching Malayalam to students from 5 – 12 grades.
- Love, interest, and passion for teaching Malayalam and intense curriculum.
- Ability to help students lacking interest in the subject and improve their knowledge.
- Proficient in applying instructional technology in teaching.
- Ability to plan lessons way ahead of the exam and conduct periodic tests
- Skilled instructor who uses a wide variety of teaching methods to make learning fun and keep students of all ages engaged in the learning process.
- Excellent at discerning when a student is having issues but not speaking up, making it easier to speak with the student and work to find a solution to any problem.
- Active learner who understands how new information affects my lesson plan and knows how to incorporate new information into existing plans.
- Skilled at oral expression and comprehension to communicate clearly and understand when my students are speaking.
- Organized yet creative thinker who can develop goals, write lesson plans, gather supplies and implement plans in a fun and positive environment.

WORK EXPERIENCE

Higher Secondary School Teacher (Malayalam)

October 2017 to Present

Infocity Institute, Attingal - Trivandrum

- Preparing and delivering lessons to students and ensuring they understand the topics being taught
- Planning instructions in a way that can help students in easy grasping of the subject
- Developing short-term and long-term instructional objectives after identifying instructional needs
- Providing and correcting student work and assessments and taking extra classes for students 'at-risk'
- Evaluating, selecting, and modifying study materials and activities for students' benefits

- Enhancing students achievement by providing effective learning opportunities
- Maintaining attendance and assessment records of students and communicating results to students

High School Teacher (Malayalam)

October 2016 to October 2017

GHSS Thonnakkal, Kudavoor (PO), Trivandrum

- Developed and implemented a curriculum in accordance with school district guidelines.
- Assisted students with class work and adhered to scheduled daily lesson plans.
- Supervised student behavior and intervened as necessary.
- Tracked students' progress and provided individual feedback.
- Prepared monthly progress reports and quarterly grades.

Higher Secondary School Teacher (Malayalam)

December 2015 to October 2016

Infocity Institute, Attingal - Trivandrum

- Referred students to school counselors and other personnel when necessary.
- Developed assignments and prepared tests designed to gauge proficiency.
- Ensured that curriculum was centered around the abilities of each class.
- Provided assistance to students before during and after class as needed.
- Offered counseling to students in accordance with district guidelines.
- Prepared monthly progress reports and quarterly grades.

EDUCATIONAL QUALIFICATION

- **Bachelor of Arts**
Major: Malayalam (55%)
Kerala University, India
2005
- **Post-Graduation**
Major: Malayalam (62%)
Kerala University, India
2007
- **Bachelor of Education**
Major: Malayalam (78%)
Kerala University, India
2012

PERSONAL DETAILS

Name & Address : Nishitha K.J
Sumathi Bhavan
Keezhattingal (PO)
Attingal
Pincode-695306

Sex : Female

Date of Birth : 20-May-1985

Marital Status : Married

Languages Known : Malayalam, English

Contact Phone # & E-mail : +919633392761, +918086134111 / nishithakj2016@gmail.com

DECLARATION

I here by declare that the information furnished above is true and correct to the best of my knowledge and belief.

Place : Attingal

Date : (Nishitha K.J.)